

ORAL PRESENTATION FEEDBACK

Student/Group Name(s) _____	Date _____
Course _____	Assignment _____

Content

<ul style="list-style-type: none"> -Presentation content clearly follows the written paper upon which it is based (if applicable) -Topic is relevant and addresses assignment specifications -Content presented is comprehensive, accurate, and believable -Key points are noted -Topic is researched adequately 	
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Organization/Structure

<ul style="list-style-type: none"> -Presentation is well-organized, clear, and effectively structured -If this is a group presentation, it is integrated rather than being a disjointed series of individual presentations -There is an introduction to gain the audience's attention and explain the purpose of the presentation 	
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Style/Presentation/Appearance

<ul style="list-style-type: none"> -Dress and grooming are appropriate to the setting -Non-verbal cues/gestures are appropriate to presentation and flow of ideas -Content knowledge/confidence are evident -Time was used well/not rushed 	
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Use of Visual Aids

<ul style="list-style-type: none"> -Visual aids are used where appropriate -Visual aids are appropriately professional given the presentation's context -They are easy to see/read -Media are used correctly--i.e., overheads, videos, computer generated slides, charts, etc. -Visual aids contribute to the overall effectiveness of the presentation 	
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Audience Participation

<ul style="list-style-type: none"> -The presenter(s) involved the audience and solicited feedback -Questions from the audience are effectively addressed and answered correctly 	
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Adherence to Time Limit

<ul style="list-style-type: none"> -The presenter(s) stayed within the allotted time limit (Failure to do so may result in a <i>deduction</i> of points) 	
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Comments / Grade

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